



1640 Threshold Drive
Abbotsford Airport
Abbotsford, BC V2T 6H5
Tel: 604.557.9690
Fax: 604.557.9691

POSITION DESCRIPTION

Structures Apprentice

JOB TITLE: Structures Apprentice
REPORTS TO: Structures Supervisor

JOB SUMMARY:

The responsibility of an Apprentice Structures Aircraft Maintenance Engineer is to assist in ensuring aircraft structural repair duties are carried out in accordance with the Helitech Support Services Maintenance Procedures Manual and such other applicable Company policies and procedures.

MAJOR RESPONSIBILITIES:

- Carry out and complete work assignments on customer aircraft as directed
- Complete work sheets and other required Company documents for all work accomplished as directed
- Responsible for the disposition of parts issued from stores as directed
- Ensure that safety precautions are being observed
- Attend training courses as directed
- Ensure the continuing validity of apprenticeship training
- Maintain a record of tasks and work accomplished in the AME Log Book
- Assist in miscellaneous duties as directed
- Maintain and ensure a safe working environment

ACCOUNTABILITIES:

- Develop expertise in aircraft structural repair.
- Contribute to the ongoing improvement of structural repair process
- Maintain the high morale and sense of shared direction of the Company
- Project a positive image of your work and Company
- A sense of ownership
- Ongoing personal and professional growth

JOB REQUIREMENTS:

- Able to follow directions provided by Manager or Crew Chief
- Very self initiated, self motivated and well organized
- High level of professionalism, maturity and confidence
- Team orientated with creativity and ability to see projects through
- Commitment to professional and personal growth
- Highly efficient, effective and creative



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MINIMUM QUALIFICATIONS:

- Completion of a Transport Canada recognised Aircraft Maintenance Engineer course of training

Helitech Support Services offers an attractive benefits package, additional company perks, and a competitive salary. Please visit our website www.helitechss.com/careers for more information.

To apply for this position please submit your resume and contact information to jobs@helitechss.com quoting the Job Title in the Subject line.