

## **POSITION DESCRIPTION**

### **Aircraft Maintenance Engineer Apprentice (M)**

**JOB TITLE:** Aircraft Maintenance Engineer Apprentice (M)

**REPORTS TO:** Maintenance Supervisor

#### **JOB SUMMARY:**

The responsibility of an Apprentice Aircraft Maintenance Engineer is to assist in ensuring that maintenance duties are carried out in accordance with the Helitech Support Services Maintenance Procedures Manual and such other applicable Company policies and procedures.

#### **MAJOR RESPONSIBILITIES:**

- Carry out and complete work assignments on customer aircraft and components as directed
- Complete work sheets and other required Company documents for all work accomplished as directed
- Responsible for the disposition of parts issued from stores as directed
- Ensure that safety precautions are being observed
- Attend training courses as directed
- Ensure the continuing validity of apprenticeship training
- Maintain a record of tasks and work accomplished in the AME Log Book
- Assist in miscellaneous duties as directed
- Maintain and ensure a safe working environment

#### **ACCOUNTABILITIES:**

- Develop expertise in aircraft maintenance and component overhaul
- Contribute to the ongoing improvement of the maintenance and overhaul process
- Maintain the high morale and sense of shared direction of the Company
- Project a positive image of your work and Company
- A sense of ownership
- Ongoing personal and professional growth

#### **JOB REQUIREMENTS:**

- Able to follow directions provided by Supervisor, Engineer on duty or Crew Chief
- Very self initiated, self motivated and well organized
- High level of professionalism, maturity and confidence
- Team orientated with creativity and ability to see projects through
- Commitment to professional and personal growth
- Highly efficient, effective and creative

#### **MINIMUM QUALIFICATIONS:**

- Completion of a Transport Canada recognised Aircraft Maintenance Engineer course of training



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Helitech Support Services offers an attractive benefits package, additional company perks, and a competitive salary. Please visit our website [www.helitechss.com/careers](http://www.helitechss.com/careers) for more information.

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